

## **INFORMATION TECHNOLOGY RESPONSIBLE USE - STUDENTS      FILE: JIK-R1**

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### **The following are prohibitions:**

1. Students may only use a computing device such as a Smart phone, laptop and/or tablet during class time with the approval of the teacher.
2. Students will use telecommunications in the Allegany County Public Schools for educational purposes only.
3. Students are responsible for using the telecommunications provided in an ethical, responsible, and legal manner.
4. Students shall not alter, destroy, or vandalize data, hardware or software.
5. Students will access only those network resources that have the approval of a teacher.
6. Students are responsible for their behavior, language, and actions on the Internet which creates a school disturbance.
7. Students will comply with all provisions in the Allegany County Public Schools Information Technology Responsible Use Policy - Students (Policy File: JIK).
8. Use of telecommunications for commercial, gaming, purchasing, or illegal activities including but not limited to: Viewing, distributing, or importing (downloading) abusive, harassing, offensive, obscene, libelous, disruptive, pornographic, threatening, sexually explicit, or inflammatory language, pictures, or other material, knowingly spreading viruses violating copyright laws, using unauthorized software, impersonating another user on any computer or network in the Allegany County Public Schools is prohibited.
9. Students shall not use ACPS computers or networks for peer to peer file sharing or employ proxy avoidance information technology in an attempt to download unauthorized material or circumvent filters and firewalls.
10. Any harassment encountered on the Internet should be immediately reported to the supervising teacher/employee.
11. Students shall not install personal software or passwords on Allegany County Public Schools computers.
12. Students shall not use chat rooms and instant messaging services in Allegany County Public Schools for non-educational purposes unless the use is part of a controlled social network environment.
13. Students shall not reveal personal information, name, home addresses, telephone numbers, passwords or other personal information on the Internet, and respect the same privacy for others.
14. Students will use the telecommunications network in such a way that use of the network by others is not disrupted.
15. Students shall only link approved third party web sites to the school web site.
16. Any use of visual imaging may not invade the privacy of others, contribute to the bullying or embarrassment of others, or in any way demean others.
17. Violation of this policy will be treated as a disciplinary infraction.

<b>Board Reviewed</b> 04/23/15	<b>Superintendent Approved</b> 04/23/15
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